UNITED STATES DISTRICT COURT

for the
Eastern District of Wisconsin

Eastern District of Wisconsin					
Civil Action No.					
SUMMONS IN A CIVIL ACTION					
A lawsuit has been filed against you. Within 21 days after service of this summons on you (not counting the day you receive it) – or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12(a)(2) or (3) – you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or the plaintiff's attorney, whose name and address are:					
If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.					
GINA M. COLLETTI, CLERK OF COURT					
Signature of Clerk or Deputy Clerk					

Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4(l))

were r	eceived by me on (date)				
were i	•		-: d complaint on the individual at (place):		
			On (date)	; or	
	\Box I left the summons	· ·	the individual's residence or usual place, a person of suitable age and discretic		
		, and mailed a	copy to the individual's last known add		
	☐ I served the summons and the attached complaint on (name of individual) who is designated by law to accept service of process on behalf of (name of organization)				
			on (date)		
			for services, for a total of	of \$	
	I declare under penalty	ΤΨ			
Date:			Server's signature		
			Printed name and tit	le	
			Server's address		

Additional information regarding attempted service, etc.: